



## Did You Know?

**XBC IT is pleased to announce a new partnership with Square 9 to provide comprehensive document management solutions for the South African Market, built to improve the performance of your business!**

**And best of all... these solutions integrate with Multifunction Printers!**

Your new MFP device can print, copy, scan and fax, but when you add document management solutions from Square 9, you'll boost your productivity even further! Document management software quickly transforms your paper-based documents into secure, digital information that can easily be found, managed and shared.

Square 9 can create a personalized document management solution that you can access right from your MFP touch screen. No more wasted time shuffling through filing cabinets! By integrating software solutions into your printing device, all of your business data is right at your fingertips.

**Not sure if you need software? Consider this:**

- *Do you have bulky file cabinets taking up space?*
- *How long does it take to retrieve a document?*
- *Do you have a disaster recovery plan in place?*
- *Are your documents securely stored?*
- *Are you compliant?*
- *Do you have off-site storage costs?*

**No matter the industry, document management software can be customized to meet the specific needs of your organization by providing:**

- ✓ Immediate Access to Information
- ✓ Powerful Search & Retrieval
- ✓ Improved Team Collaboration
- ✓ Enhanced Document Security
- ✓ Reduced Storage Requirements
- ✓ Enforced Regulatory Compliance
- ✓ Defined Business Processes
- ✓ Disaster Recovery Planning

Visit [www.xbcit.co.za](http://www.xbcit.co.za) to learn more!

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